

## 1 File Operations

Cmd-n	New file
Cmd-Shift-N	New file from template ...
Cmd-o	Open file ...
Cmd-r	Reload file from disk
Cmd-w	Close file
Cmd-s	Save file
Cmd-Shift-S	Save file as ...
Cmd-P	Print file ...
Cmd-q	Quit LyX
Cmd-,	Preferences ...

## 2 Editing Operations

Cmd-f	Find/replace
Cmd-c	Copy
Cmd-x	Cut
Cmd-v	Paste
Cmd-Shift-c	Copy paragraph layout
Cmd-Shift-v	Paste paragraph layout
Cmd-z	Undo
Cmd-Shift-Z	Redo
Cmd-Del	Delete next word
Cmd-Delete	Delete previous word
F7	Spellcheck
Shift-F7	Thesaurus (if installed)
Cmd-Opt-←	Decrease indent
Cmd-Opt-→	Increase indent

### 2.1 Insert Special Characters

Cmd-minus	Hyphenation point
Cmd-Return	Line break
Opt-Return	New ¶, same indent
Opt-Space	Non-breaking space
Cmd-period	End of sentence period
Opt-period	Ellipsis (“...”)

### 2.2 Apply Paragraph Style

Opt-p 0	Part
Opt-p 1	Chapter
Opt-p 2	Section
Opt-p 3	Subsection
Opt-p 4	Subsubsection
Opt-p 5	Paragraph
Opt-p 6	Subparagraph
Opt-p * 0	Part*
Opt-p * 1	Chapter*
Opt-p * 2	Section*
Opt-p @	
Opt-p * 3	Subsection*
Opt-p #	
Opt-p * 4	Subsubsection*
Opt-p \$	
Opt-p * 5	Paragraph*
Opt-p * 6	Subparagraph*
Opt-p a	Abstract
Opt-p Shift-A	Author
Opt-p Opt-a	Address
Opt-p Opt-a	Right address
Opt-p b	Itemize (bulleted list)
Opt-p i	
Opt-p Shift-B	Bibliography
Opt-p c	LyX Code
Opt-p Shift-C	Comment
Opt-p Opt-c	Caption
Opt-p d	Description
Opt-p Shift-D	Date
Opt-p e	
Opt-p n	Enumerate (numbered list)
Opt-p l	List
Opt-p q	Quote
Opt-p Shift-Q	Quotation
Opt-p s	Standard
Opt-p t	Title
Opt-p v	Verse

### 2.3 Font Style

Cmd-b	Boldface
Cmd-e	Emphasize (italics)
Cmd-u	Underline

### 2.4 Font Size

Opt-s t	Tiny
Opt-s 1	
Opt-s 2	Script size
Opt-s Shift-S	Footnote size
Opt-s 3	
Opt-s s	Small
Opt-s 4	
Opt-s n	Normal
Opt-s 5	
Opt-s l	Large
Opt-s 6	
Opt-s Shift-L	Larger
Opt-s 7	
Opt-s h	Huge
Opt-s 8	
Opt-s Shift-H	Giant
Opt-s 9	

## 3 Miscellaneous

Cmd-t	Compile and view as PDF
Cmd-g	Go to next error
Cmd-i	Open/close inset
Escape	Cancel
Cmd-l	Insert L <sup>A</sup> T <sub>E</sub> X code

## 4 Cursor Movement

Opt-→	Next word
Opt-←	Previous word
Opt-↑	Previous paragraph
Opt-↓	Next paragraph
Cmd-↑	Top of document
Cmd-↓	Bottom of document
F5	Center screen at cursor

### 4.1 Selecting Text

Shift-→	Select next character
Shift-←	Select previous character
Shift-↑	Select to previous line
Shift-↓	Select to next line
Shift-Opt-→	Select to next word
Shift-Opt-←	Select to previous word
Shift-Opt-↑	Select to previous paragraph
Shift-Opt-↓	Select to next paragraph
Shift-Cmd-←	Select to beginning of line
Shift-Cmd-→	Select to end of line
Shift-↑	Select to previous screen
Shift-↓	Select to next screen
Shift-Cmd-↑	Select to beginning of doc
Shift-Cmd-↓	Select to end of document
Cmd-a	Select entire document

### 4.2 Bookmarks

Cmd-Opt-1	Save bookmark 1
Cmd-Opt-2	Save bookmark 2
Cmd-Opt-3	Save bookmark 3
Cmd-1	Goto bookmark 1
Cmd-2	Goto bookmark 2
Cmd-3	Goto bookmark 3